

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART – A

AQAR for the year (*for example 2013-14*)

2016 - 2017

I. Details of the Institution

1.1 Name of the Institution

Fatima College (Autonomous)

1.2 Address Line 1

Mary land

Address Line 2

Vilangudi

City/Town

Madurai

State

Tamil Nadu

Pin Code

625 018

Institution e-mail address

fatimacollegemdu@gmail.com

Contact Nos.

0452-2669015

Name of the Head of the Institution:

Dr. Sr. K. Fatima Mary

Tel. No. with STD Code:

0452-2668016

Mobile:

9994120775

Name of the IQAC Co-ordinator:

Dr. A. I. Auxilia Felicitas

Mobile:

9442168475

IQAC e-mail address:

fcdocumentation@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

15195

OR

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/64/RAR/31 dated 8.7.2013

1.5 Website address:

www.fatimacollegemdu.org

Web-link of the AQAR: For ex.

<http://www.ladykeanecollege.edu.in>

<http://fatimacollegemdu.org/fatima/wp-content/uploads/2015/05/AQAR-2016-2017.pdf>

/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	5		2000	5Years
2	2 nd Cycle	A	8.8	2006	5Years
3	3 rd Cycle	A	3.17	2013	5Years
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

12.11.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

AQAR (2014-2015) - submitted to NAAC on 25/05/2015

AQAR (2015-2016) - submitted to NAAC on 15/07/2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Master of Computer Applications (MCA) & Information Technology (M.Sc. IT & M)

1.11 Name of the Affiliating University (for the Colleges)

Madurai Kamaraj University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University State

College with Potential for Excellence UGC UGC-CPE

DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="T"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="T"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="5"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="20"/>
2.10 No. of IQAC meetings held	<input type="text" value="11"/>
2.11 No. of meetings with various stakeholders:	Students <input type="text" value="3"/> Faculty <input type="text" value="7"/>
Non-Teaching Staff Students	<input type="text" value="4"/> Alumni <input type="text" value="-"/> Others <input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="text" value="T"/>
If yes, mention the amount	<input type="text" value="-"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level
Regional

(ii) Themes

- Implication of New Education Policy: A Discourse for Teaching Staff.
- Pro-life Activists
- Managing Disaster-A Strategic Perspective
- Counselling and Career Management
- Impact of Demonetisation on Indian Economy
- Agriculture in the New Millennium – Nutritious Seeds for a Sustainable Future

2.14 Significant Activities and contributions made by IQAC

- Orientation Programme was arranged for newly appointed and Junior staff members for two days (June 10 & 11, 2016).
- Faculty Development Programme for Teaching staff – **Professional Ethics for Teachers** for two days (June 13 & 14, 2016).
- Orientation Programmes for Non-Teaching staff for two days (June 13 & 14, 2016).
- The session on “**Quality Enhancement & Sustenance**” was organised for the Vice principals, Deans, H.O.Ds, Coordinators of various committees and cells, Hostel director, Office managers and System engineers of the College (Oct. 15 & 19, 2016).
- Statistical Package for Social Sciences (SPSS) for Teaching Staff of Commerce with Computer Applications - Feb. 09 & 10, 2017.
- Staff Induction Programme – Macro Teaching for Junior Teaching staff for One week and Model Teaching sessions by senior staff members.
- Online Job Personality Fitment Test for pre-final students –Employability Training Programme- Dec. 15 to 19, 2016.
- Conduct of Foreign Language Courses – **Russian** (2 month), **German** (2 month), **Japanese** (6 month) classes for Faculty & Students.
- Faculty Induction Programme (Two Batches 04.11.2016-11.11.2016 & 14.12.2016 – 21.12.2016)
- Capacity Building Programme for sub staff (27.01.2017 - 06.02.2017)
- Database Management Software Development by III MCA Students.
- Workshop on “WordPress Training”.

- Information Alert to Parents given through FCPING and students' Mark sent through FCPING.
- Workshop on "Intellectual Property Rights" - Dec. 10, 2016.
- Quality Circle actively involved in Saving drinking water and electricity, proper disposal of waste, reducing traffic and organizing parking facility and Honesty Store.
- ROSA - Reach Out to the Society Through Action adopted 16 villages around Fatima College and various community programmes were organised.
- SAILS (Strategies Adopted to Improve Learning Skills) organised to uplift the slow-learners and to bring them into the mainstream classes as much as possible through continuous remedial coaching.
- The National Cyber Safety and Security Standards continues in Fatima College as one of the outstanding Higher Educational Institutions across the country for setting up a National Resource Center. The objective of the programme is to encourage students who would like to take up a career in cyber security. A Nine-Day Awareness Programme on Cyber Security was held in Fatima College, Madurai from Nov. 21 to Dec. 02, 2016.

2.15 Plan of Action by IQAC/Outcome

The plan of action was chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome was achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To motivate the newly appointed staff orientation programmes to be conducted. • To rejuvenate all the faculty members Faculty Development programme to be conducted. • To strengthen quality circle activities • To increase the number of Placements 	<ul style="list-style-type: none"> • Orientation programme was conducted at the beginning of the year for the newly appointed staff. • Faculty Development programme was conducted at the beginning of the year for all the staff. • Healthy Practice - Honesty Store was established to inculcate the value of honesty in the students. – Saving drinking water and electricity – proper disposal of waste - reducing traffic and organizing parking facility • 625 students got placed in various companies through campus interview.

<ul style="list-style-type: none"> • To conduct International Conferences, Seminars, Symposiums, Workshops. • To enhance the quality of Extension (Reach Out to the Society Through Action - ROSA) activities. • To organise Capacity Building Programmes. • To improve efficiency of the young Faculty members Faculty Induction Programme to be conducted. • To strengthen the efficacy of sub staff in managing work and time. 	<ul style="list-style-type: none"> • International Conference (Interdisciplinary) - 1, Seminar - 1, Symposiums - 3, Workshops - 5 were conducted. • Adopted 16 villages around Fatima College and various community programmes were organised. • A 7-Day Training Programme on “Capacity Building for Young Leaders” was organized for more than 60 class representatives • Staff Induction Programmes conducted to orient newly appointed staff about culture of St. Joseph Lyon, decorum of teacher, dedicated service, effective management of stress and time (7 Days programme - 2 Batches) • Capacity Building Programme for sub staff (27.01.2017 - 06.02.2017)
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* Attach the Academic Calendar of the year as Annexure. (Refer Annexure-I)

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

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|--|
| <ul style="list-style-type: none"> • Scrutiny was undertaken by the Management. • Future Plan was designed for the Next Academic Year. |
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Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
	(Reg. + SF)			
Ph.D.	4	-	4	-
PG	13	2	10	-
Professional Courses	2	-	2	-
UG	19	1	8	-
PG Diploma	1	-	-	-
Advanced Diploma	6	-	-	-
Diploma	7	-	-	-
Certificate	21	9	9	-
Others (M.Phil.)	5	-	5	-
Others (Online Courses)	6	3	5	-
Total	84	15	43	-

Interdisciplinary	4	-	-	-
Innovative	1	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	43
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure (Refer Annexure – II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Every year Board of Studies meeting is conducted and syllabi is scrutinised of the syllabi is done.
- Syllabus is revised once in 3 years.
- Whenever there is a need to revise and when new courses are introduced syllabi are updated.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes
Department of Statistics

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

	Total	Asst. Professors	Associate Professors	Management	Others
Regular	96	54	42	-	-
SF	99	94	4	-	-

2.2 No. of permanent faculty with Ph.D.

Regular	67
SF	22

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
Regular	8	-	-	-	-	-	-	-	8	-
SF	34	-	-	-	-	-	-	-	34	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	97	42	3
Presented	70	36	0
Resource Persons	-	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Industrial visit is mandatory for all the programmes
- Each discipline is provided with one smart class room in order to facilitate ICT enabled teaching and learning.
- E-material produced by the staff for the online foundation courses.
- Project oriented learning – Hands - on experience and internship.
- Macro & Model teaching sessions for ensuring quality teaching by the junior staff following the model set by seniors.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Double Valuation of the end semester examination papers.
- Third valuation is carried out for papers with discrepancy.
- Online Testing through Multiple Choice Questions.
- All first and second year UG end semester papers are transparent to the students.
- NCC is offered as Non-Major Elective.
- Credit transfer from candidates of other universities is permitted.

- Current students and private candidates can appear for any supplementary paper in Odd/Even end semester examination of April / November.
- Application forms for Registration for Supplementary Examinations can be downloaded from the web site.
- CIA marks are published in the website and students are able to view them through online.
- Internal Improvement for CIA in the subsequent semester for students who are failing in spite of getting minimum Pass percentage in end Semester Exams.
- External Exam for Skill based papers introduced.
- Extra credit for advanced learners.
- Tamper – proof mark sheet has been introduced by increasing the number of security features to make a total of ten.
- The whole examination section is moving towards paperless work.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

195	-	-
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2.10 Average percentage of attendance of students

95

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I Class	II Class	III Class	% of Pass
UG Regular						
History	24	NIL	2	8	6	67
Economics	46	1	9	16	8	74
Sociology with CA	32	1	13	11	NIL	78
English	72	5	33	17	9	89
Tamil	57	7	14	12	1	60
Mathematics	72	45	23	4	NIL	100
Physics	51	14	26	9	NIL	96
Chemistry	51	10	14	2	NIL	51
Zoology	38	6	14	6	NIL	68
Home Science with FBT	40	15	13	2	NIL	75
Computer Science	47	11	20	13	NIL	94
Commerce	73	8	26	14	NIL	66

PG Regular						
Economics	13	1	9	NIL	NA	77
Tamil	16	2	6	NIL	NA	50
Physics	21	6	10	NIL	NA	76
Commerce	17	3	13	NIL	NA	94
Commerce with CA	22	7	12	NIL	NA	86
UG Self-Financing						
English	74	2	18	36	15	96
Mathematics	149	86	49	7	Nil	95
IT	49	7	37	1	Nil	92
BBA	48	4	12	12	3	65
BCA	46	10	20	9	Nil	85
Commerce with CA	109	7	41	26	3	71
PG Self-Financing						
English	39	Nil	25	5	NA	77
Social Work	9	3	6	Nil	NA	100
Mathematics	45	26	6	Nil	NA	71
Chemistry	12	4	3	Nil	NA	58
Human Nutrition & Nutraceuticals	19	6	8	Nil	NA	74
MBA	51	14	33	Nil	NA	92
MCA	41	11	23	Nil	NA	83
M. Sc. IT & M	17	6	7	Nil	NA	76
M. Sc. CS & IT	16	3	8	Nil	NA	69
M.Phil.						
Economics	5	3	2	Nil	NA	100
English	17	Nil	17	Nil	NA	100
Tamil	4	1	3	Nil	NA	100
Mathematics	10	9	Nil	Nil	NA	90
Commerce	12	Nil	10	Nil	NA	83
Diploma Courses						
Fashion Designing	26	13	8	Nil	Nil	81
P.G.D.C.A.	26	10	5	Nil	NA	58

NA = Not Applicable

Note: Results of 2016-17 will be declared in June 2017.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC periodically conducts training and retraining programmes in order to enhance the quality of teaching – learning processes. The following sessions were conducted

- Faculty Development Programme for Teaching staff on **Professional Ethics for Teachers**.
- Teaching-Learning Techniques.
- Orientation programme for the newly appointed staff.
- Staff Induction Programmes conducted to orient newly appointed staff about culture of St. Joseph Lyon, decorum of teacher, dedicated service, effective management of stress and time
- Macro - teaching session was conducted to assess the Teaching skills of teachers – feedback given for improvement
- Model Teaching sessions by the senior staff members.
- Feedback from the students every semester is a major tool to evaluate the Teaching & Learning processes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses attended	2
UGC – Faculty Improvement Programme	5
HRD Programmes	-
Orientation Programmes	-
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	50
Others: Conferences/Seminars	105

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees		Number of Vacant Positions	Number of permanent positions filled during the Year		Number of positions filled temporarily
	Reg.	SF		Reg.	SF	
Administrative Staff	42	10	-	-	4	-
Technical Staff	13	10	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Advisory Cell (RAC) with teaching staff from various disciplines who advice and set up guidelines for future growth of various research activities of the Teaching staff.
- RAC identifies thrust areas of research and facilitates preparation and development of research proposals.
- An International Journal entitled, ***Fatima International Journal of Commerce, Humanities and Science*** (FIJCHAS) is in progress in publications.
- Motivating students to undertake various research projects.
- A research fest titled Exploria'17 was organized by the RAC to showcase research activities of students from various colleges and Awards are given to the best candidates.
- Ph. D Guideship is encouraged.
- Publications in International Journals and e -journals is motivated.
- Faculty are encouraged to write and edit books.
- Best Teacher Award is given to Arts, Science, Self Financing course staff and Professional Course staff based on the API Score.
- Best Scholar Award is given to the outstanding scholar.
- RAC (Research Advisory Cell) Fatima College sanctioned money for the Research Projects.

3.2 Details regarding Major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	2,40,000	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

***8 Minor Research Projects have been provisionally considered by UGC**

(Refer Annexure – III)

3.4 Details on research publications

	International	National	Others
Peer Review Journals	66	3	15
Non-Peer Review Journals	-	-	-
e-Journals	14	-	3
Conference proceedings	5	1	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2016-17	ICSSR	6,00,000	2,40,000
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	6,00,000	2,40,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	3	0	0	1
Sponsoring agencies	self funded	2- self funded 1-ICSSR	-	-	self funded

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of College
Total

(* - Funds for Provisionally considered Minor Research Projects by UGC yet to be received.

* - Rs. 1,49,000/- receive from Rajiv Gandhi National Institute of Youth Development for conducting a workshop on "Preventive Care and Control of Non communicable Diseases for Socially Marginalised Groups".)

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
18	11	3	2	-	-	2

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

92

26

3.19 No. of Ph.D. awarded by faculty from the Institution

4

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 7 SRF 1 Project Fellows 2 Any other 2

3.21 No. of students Participated in NSS events:

University level 450 State level 3
National level 1 International level -

3.22 No. of students participated in NCC events:

University level 29 State level 50
National level 17 International level -

3.23 No. of Awards won in NSS:

University level 3 State level -
National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -
National level - International level -

3.25 No. of Extension activities organized

University forum - College forum 15
NCC - NSS - Any other 2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Sixteen villages have been adopted by the College in Vadipatti Block.
- The theme of the year was "Clean and Green Village".
- Awareness Programmes were conducted

- Evils of Open Defecation
 - Environmental and Health hazards of Plastics
 - World Leprosy Day
 - Computer Literacy
 - Renewable and Non-Renewable Energy
 - Consumer Rights
 - Extinction of sparrows and need for protecting them and Distribution of Sparrow box
- Celebration of Elder's day with 400 elders from the adopted villages.
 - One-Day seminar on "Sericulture" for 20 farmers from adopted villages.
 - Welfare camp - Assistance given to 45 differently abled persons and 200 school students.
 - Tricycle was given to a physically challenged girl.
 - Tutoring 500 School Students in Chinna Illandaikulam, C.Pudur, Thanichiyam, and Kondayampatti villages.
 - Adult Literacy programme for 20 Adults in Ayyan Thenkarai.
 - Entrepreneurial Skill Training programme for Village Women, Self Help Groups and School Students (15 Women have turned entrepreneurs) in Ayyan Thenkarai and Achampatti.
 - Entrepreneurial Skill Training programme on "Food preservation Techniques" Village Women in Thandalai.
 - Kitchen gardening training for 220 families in Thirumal Natham, Ayyankottai, Thiruvudagam and C. Pudur.
 - Eradication of Seema Karuvelamaram in the adopted villages.
 - Clearance of Prosopis Juliflora (Seemai Karuvelam): Fatimites in collaboration with the Madurai Corporation cleared the thorny shrubs of Prosopis Juliflora in the neighbourhood that pose threat to the groundwater level.
 - Fatima College collaborated with Sangam 4 an International Tamil Conference with the aim of unearthing dying Tamil Culture, cherishing Tamil language - one of the ancient global languages and of showcasing Tamil Society with all grandeur. Various programmes such as Cultural events, Rural Olympics, Marathon, Walkathon, Live Journalism and Photo Shows were the hallmarks of Sangam 4. In Rural Olympics 4500 students from 75 schools participated.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	37acres	-	-	37acres
Class rooms	80	-	UGC	80
Laboratories	14	-	-	14
Seminar Halls	3	-	-	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	54	2	UGC	56
Value of the equipment purchased during the year (Rs. in Lakhs)	-	7,43,850	UGC	7,43,850
Others	-	1 - Indoor stadium	UGC	70,00,000

4.2 Computerization of administration and library

- Administrative Office and Examination Section-Fully automated.
- Library-OPAC system if followed- Fully automated.

4.3 Library services:

	Existing		Newly Added		Total	
	No	Value	No.	Value	No.	Value
Text Books	120074	27,64,041.64	2365	10,27,028.00	122439	37,91,069.65
Reference Books	5072	-	268	-	5340	-
E-Books	9	18,000.00	-	-	9	18,000.00
Journals	257	1,55,500.00	71	1,61,215.00	328	3,16,715.00
E-Journals	8	70,000.00	120	69,000.00	128	1,39,000.00
Digital Database	3	19,500.00	-	-	3	19,500.00
CD & Video	2463	10,000.00	50	-	2513	-
Thesis	2846	-	205	-	3051	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	612	7	10mbps	3	3	2	23	-
Added	-	-	24mbps	-	-	-	-	-
Total	612	7	34mbps	3	3	2	23	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- The College has collaborated with the Spoken Tutorial Project an initiative of the 'Talk to a Teacher' activity of the National Mission on Education through Information and Communication Technology (ICT), launched by the Ministry of Human Resources and Development (MHRD), Government of India. The Spoken Tutorial project (**MOOC - Massive Open Online Courses**) is being developed by IIT Bombay for MHRD, Government of India.
- **National Resource Centre - Cyber Security and Cyber Crime** on campus organised a Nine-Day Awareness Programme on Cyber Security was held in Fatima College, Madurai.
- 7-Day WordPress Training Programme: A 7-Day workshop on WordPress usage and software designing was conducted for 4 Staff Members, 2 Technical Assistants and 6 Students.

4.6 Amount spent on maintenance in lakhs:

i) ICT	15,52,823
ii) Campus Infrastructure and facilities	1,46,50,319
iii) Equipments	6,42,484
iv) Others	25,50,128
Total :	1,93,95,754

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Head of the institution meets the students every Friday in the general assembly and openly gives information about the students' services and progression.
- An Open Forum is arranged by the Management in which the students are welcome to express their grievances and the authorities try to redress the same as much as possible.
- Once in a month the Head of the institution meets the student's class wise and gives lot of details about the various services and programmes.
- Deans of Students meet the students concerned regarding the cultural activities and competitions and give details.
- Entrepreneurship Development Cell functions with the sole aim of financially empowering young women by training them on entrepreneurial skills.
- Guidance & Counselling Cell fosters mental health and well-being among the students through frequent, regular and customised counselling.
- Mentoring is given importance because of the challenges faced by the youth in today's world. The Mentoring Facilitation Committee through the mentors provide academic, psychological and emotional counseling to the students.
- In collaboration with Hi-Tech Arai Private Limited Part-Time jobs were offered to provide an income source for 25 marginalized students and enable them to acquire skill training and to gain real time work experience.
- Mother Rose Students' Care Fund – Contributed by the students and Mother Rose Student Aid Fund – Contributed by the Management and Faculty are used for providing financial help to the needy students.

5.2 Efforts made by the institution for tracking the progression

- Suggestions from members of statutory bodies like Governing Body, Planning and Evaluation Committee and Awards Committee are carried out in whichever way possible.
- Students' needs are represented to the Management.
- Students Grievance Cell meetings conducted. After hearing grievances redressal is done to the maximum.
- Elaborate discussions and concrete decisions regarding students issues are made in the College Council and General Staff meetings.
- Ideas from Annual Alumnae meet.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3636	923	17	75

(b) No. of students outside the state

18

(c) No. of international students

7

Men

No	%
-	-

Women

No	%
4634	100

Last Year 2015-2016						This Year 2016-2017					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
136	361	16	3838	17	4368	121	403	22	4088	13	4634

Demand ratio **1:5**

Dropout % **3.8%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- NET/ SET coaching classes are conducted.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="2"/>	SET/SLET	<input type="text" value="2"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="55"/>

5.6 Details of student counselling and career guidance

- There is a professional Counsellor for the students. Students can meet him in the Counselling and Guidance Cell by fixing appointment.
- Besides, each Department has two trained Counsellors.
- There is a Career Corner in the Library which highlights various career opportunities
- There is a Placement Officer and Institute Industry Interface committee which organises sessions and training programmes regarding career guidance.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	1651	625	-

5.8 Details of gender sensitization programmes

18 programmes were organised on gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	953	19,84,295
Financial support from government	1390	37,32,051
Financial support from other sources	13	4,61,785
Number of students who received International/ National recognitions	42	57,502

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Transportation timings regularised.
- Hygiene in canteens redressed.
- More number of drinking water points.
- Adequate water in rest rooms provided.

- More number of sinks provided for student facility.
- Traffic at the college entrance has been regularised.
- Adequate parking area for two wheelers for both staff and students.
- Wi-Fi facility in entire campus.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To empower women by developing human capabilities through quality education based on Christian values, making them responsible citizens who can work for the advancement of the society and promote communal harmony in the multicultural reality of India.

MISSION:

- Energize Women towards Academic excellence through Quality Education. To endow them with character, competence, creativity & commitment. To Awaken in them Societal concern and eco-consciousness. To enable them to excel as responsible citizens in the multi-cultural and multi religious Indian context.

6.2 Does the Institution has a management Information System

- Yes. It is applied in administrative procedures including finance, appointment of staff, students' admission, students' records, evaluation and examination procedures, and research.
- The college calendar provides all information about the institution.
- Academic information are displayed in notice boards for students and staff.
- Digital notice board flashes everyday events.
- Intranet provides complete information regarding administration to the staff.
- Every information is updated in the College website.
- Database Management Software Development: creation and development of Fatima Staff and students' Database.
- An Information Alert to parents is given through FCPING. It has been created to send bulk messages to parents about their wards' absence from college/classes, internal and external test scores and various activities of the college.
- Public address system during the assembly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Every year Board of Studies is conducted by all the Departments and the suggestions and changes are presented in the academic council.
- Job oriented and innovative papers are incorporated.
- Computer related papers are offered by almost all the Departments.
- Computer literacy is provided to all 1st year UG students.
- First PG students are offered a mandatory, subject related computer course.
- 8 online courses are offered.
- 5 Departments offer UGC sponsored Career Oriented Programme (COP).
- NCC is offered as Non-Major Elective.

6.3.2 Teaching and Learning

- ICT enabled Teaching-learning is provided
- Besides Chalk and Talk Method, Other Methods like Role Play, Seminars, Brain Storming Sessions, Power Point Presentation, Documentary, Short Films Video Clippings, Audio Records, Surveys and on The Spot Study etc... are Adopted.
- Online Foundation Course to I UG with E-material.
- Industrial visit & Internship
- To enhance learning 15 and 30 Library hours for students of UG & PG respectively are mandatory.
- Fatima College organized a programme “Indo-Malaysian Network – Possibilities” as an attempt to venture into international collaborations in the field of education.

6.3.3 Examination and Evaluation

- Double Valuation of the end semester examination papers.
- Third valuation is carried out for papers with discrepancy.
- Online Testing through Multiple Choice Questions.
- All first and second UG year end semester papers are transparent to the students.
- Credit transfer from candidates of other universities is permitted.
- Current students and private candidates can appear for any supplementary paper in Odd/Even end semester examination of April / November.
- Application forms for Registration for Supplementary Examinations can be downloaded from the web site.
- Internal Improvement for CIA in the subsequent semester for students who are failing in spite of getting minimum Pass percentage in end Semester Exams.
- External Exam for Skill based papers introduced.
- Extra credit for advanced learners.
- Tamper – proof mark sheet has been introduced by increasing the number of security features to make a total of ten.
- The whole examination section is moving towards paperless work.

6.3.4 Research and Development

- 12 Books have been authored by the faculty members.
- 2 Books have been Edited
- 6 chapters have been published in different books.
- 157 research papers in International & National Journals & Magazines, ISBN certified Seminar Proceedings.
- 12 faculty members have been awarded Doctoral Degree.
- 1 Major Project is ongoing.
- 8 Minor projects have been provisionally considered by UGC.
- An International Journal entitled, ***Fatima International Journal of Commerce, Humanities and Science*** (FIJCHAS) has been published.
- A Students' Resource Cell was formed to motivate students to undertake various research projects.
- A research fest titled Exploria'17 was organized by the RAC to showcase research activities of students from various colleges.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library – Equipped with INFLIBENET, DELNET, AIRC and NIRMALS.
- ICT – Claroline, Web map, Intranet Server, Reach, Statistical Package and broadband connectivity.
- Instrumentation Centre equipped with FTIR, Raman Spectroscopy, HPLC, Fibre Plus, Kelplus, AAS, UV Spectroscopy, CA Ch. Analyser, Auto Analyser.
- Wi-Fi Enabled campus.

6.3.6 Human Resource Management

- Recruitment of both teaching and Non teaching staff is done based on merit.
- No capitation received from the Teaching and Non-teaching staff on their appointment.
- 48 Faculty members and 1 Non Teaching staff have been appointed in the current year.
- No posts are vacant since the management has filled them and paid them.
- Human potential is well utilized.
- Orientation Programmes and in-service training programmes are organised to develop the human resources.

6.3.7 Faculty and Staff recruitment

- 48 Faculty members and 1 Non Teaching staff have been appointed in the current year.

6.3.8 Industry Interaction / Collaboration

- One industrialist forms part of the Board of Studies of all departments.
- All PG students have one month internship in industry related to their discipline.
- 50 MoUs have been signed.
- Placement officer plays a vital role in linking industry and institution and facilitates campus interviews to enhance the employment ratio.

6.3.9 Admission of Students

- Preference is given to rural, first generation students and those with special sports capabilities.
- Students are admitted based on merit.
- No capitation for admission.
- Differently abled students are also given due consideration.

6.4 Welfare schemes for

Teaching	Medical Insurance (Regular Staff), ESI (SF Staff)	
Non teaching	Medical Insurance (Regular Staff), ESI (SF Staff)	
Students	Government Schemes	College Schemes
	<ul style="list-style-type: none"> • District Backward Classes Welfare Scholarship • Most Backward Classes Scholarship • District Adi - Dravidar Welfare Scholarship • Adi - Dravidar Welfare Higher Education Special Scholarship • Adi - Dravidar Welfare Prize Money Award • Tuition Fee Concession to PG SC/ST students 	<ul style="list-style-type: none"> • Mother Rose Students' Care Fund <ul style="list-style-type: none"> ➤ Manna Token ➤ Dress to Poor students ➤ Fee Concession ➤ Medical Treatment • Mother Rose Student Aid Fund • Free Study Tour • Earn While You Learn Scheme • Students' Aid Fund (Special Fees) • Sports Concessions • Alumnae Contributions • Sponsors from outside

6.5 Total corpus fund generated

4,50,00,000

6.6 Whether annual financial audit has been done

Yes

T

No

-

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	yes	Deans of Arts, Science and Management Studies
Administrative	yes	JDCE office and AG office	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Corrected End semester Exam papers are distributed to students of I and II UG.
- Double valuation is conducted for III UG and PGs.
- Third valuation is carried out for papers with discrepancy.
- Question bank is used for End Semester Examinations for the 1st and 2nd year UG classes.
- Within 30 days of Examination results are published.
- July Supplementary Examinations are conducted for the out gone students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Whenever a New Course is introduced University sends a Commission to inspect the institution regarding its eligibility.
- University is represented in all statutory bodies such as Governing Body, Academic Council, Board of Studies and Planning, Evaluation Commission and Awards Committee.
- University nominees give suggestions and guidance.

6.11 Activities and support from the Alumni Association

- Every year in the second Saturday of July the Alumnae meet is conducted in the College. Popular alumnae are invited as Chief Guest. The alumnae share their experiences, interact with the staff and give suggestions for the growth of the institution.
- Every year the Alumnae association educates nearly 30 students from its fund.
- Well – placed Alumnae create endowments and make monetary contributions towards the welfare of the students.
- Waste paper Recycling Machine has been installed by FCAA (Fatima College Alumnae Association)
- FCAA has tapped alternative resources by Installing Solar Power Lights in the campus.
- The Alumnae Association of Fatima College is a registered body.
- To strengthen the alumnae association chapters are created.

6.12 Activities and support from the Parent – Teacher Association

- Parent – teacher Association is an effective forum, where the parents openly clarify their doubts and give suggestions.
- Parent – Teacher Meet was conducted in June and July for I, II & III year UG Students and I & II year PG students.
- Parent – Teacher Meet for professional courses was conducted in September.
- Grievances are also expressed by the parents and the management takes it positively and tries to redress them.

6.13 Development programmes for support staff

- Orientation Programme on “Self Analysis and Work Culture: has been conducted.
- Grievance redressal is done.
- Every year Excursion is arranged.
- A Welfare fund is instituted for the non – teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free campus is maintained.
- One of the goals of the Outreach programme is to succeed in maintaining Plastic free campus.
- Flower pots are setup and taken care by the students in every block.
- The campus has more than 1000 trees and gives clean and fresh air.
- There is a rain water harvesting pond.
- Periodically old trees are felled and new saplings are planted.
- Variety of plants are pruned and watered so as to have a green campus which has been commented as Shanthi Niketan.
- Herbal garden is maintained by students of the Department of Zoology.
- Solar lights are installed.
- Waste paper Recycling Machine has been installed.
- Incinerator is installed.
- Quality Circles are formed to step up measures taken to save water and electricity and proper disposal of waste

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Students are well trained to face job market and thereby 625 students have been selected in the campus interviews in various companies.
- Meditation in Action Movement (MAM) has been incorporated.
- Spoken English programme have been conducted rigorously to improve communication skills and hence employability ratio.
- A Students' Resource Cell was formed to motivate students to undertake various research projects.
- A 7-Day Training Programme on "Capacity Building for Young Leaders" was organized for more than 60 class representatives.
- Online Job Personality Fitment Test for pre-final students – Employability Training Programme was organised.
- Foreign Language classes conducted (Russian, German, Japanese)(Off Class)

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- ❖ Three new courses have been introduced in June 2015:
 - B.Sc. Statistics
 - M. Sc. Zoology
 - M. Sc. Computer Science
- ❖ In order to enhance the quality of Community Service programme 16 villages around Fatima college were adopted and various community programmes were organised.
- ❖ Online Foundation Course to I UG with E-material.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

- **Innovative Curriculum for Holistic Development**
- **Strategic Participatory Governance**

1. Title of the Practice: Innovative Curriculum for Holistic Development

Objectives of the Practice

- To design an innovative curriculum in keeping with the current trends of the subject with a futuristic perspective of the course
- To meet the needs of all categories of learners
- To create a broad based curriculum which includes ICT based teaching-learning suitable for to-day's digital world.
- To equip with an in-depth knowledge in the subject
- To provide experiential/ onsite learning
- To inculcate research culture
- To promote academic excellence for horizontal and vertical mobility
- To develop skills for the job market
- To empower the learners with global competencies

2. Title of the Practice: Strategic Participatory Governance

Objectives of the Practice

A governance system that is truly healthy elicits cooperation with and acceptance of authority through practices such as:

- Adopting a 'consensus concept' in decision making
- Decentralizing responsibilities with clear demarcation of duties allotted in turns promotes leadership qualities among all.
- Creating statutory bodies with members from all academic and managerial levels to frame policies involving the students who are the ultimate beneficiaries of the system while introducing major changes.
- Grooming different levels of leadership.

7.4 Contribution to environmental awareness / protection

- Saplings were planted in the villages under Community Service Cell.
- Kitchen Gardens were initiated in each adopted villages.
- Periodical Awareness programme on “Evils of Open Defecation” conducted.
- Awareness on the benefits of Herbal plants.
- All the second UG students have a paper on Environmental Awareness.
- Flower pots are setup and taken care by the students in every block.
- Waste paper Recycling Machine and Solar lights were installed.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

At Fatima College SWOT Analysis was done internally

Strengths:

- Value based education.
- Eco –Friendly campus.
- ICT enabled teaching –learning.
- Fatima International Journal of Commerce, Humanities and Science (FIJCHAS)
- Meditation in Action Movement (MAM).
- Wi-Fi enabled campus.
- Highly supportive management.
- Dedicated and committed Faculty.

Weaknesses:

- Lack of International popularity
- Lack of collaboration with international institutes.

Opportunities:

- Research culture is progressing.
- Community Service programmes provide opportunities to serve and uplift the rural women.
- Availability of the various schemes and programmes of the UGC and the Government.
- Exchange programme with foreign universities.

Challenges:

- Lack of funds for development of the college.
- Schemes and projects pending for long.

8. Plans of institution for next year

- ❖ New courses to be introduced.
- ❖ Exploring new avenues to sign MoUs with industries, NGOs and institutions.
- ❖ Collaborate with Infrastructure Leasing and Financing Services (IL&FS) to offer Skill Based courses particularly communicative & soft skills.
- ❖ To introduce M.Phil. Programmes in the Physics & Home Science Departments.
- ❖ Collaborating with Nationally and Internationally reputed institutions facilitating Exchange Programmes for both staff and students.
- ❖ To have group insurance scheme to all the students.
- ❖ To motivate the staff to publish more number of research articles in refereed journals.
- ❖ To make the Quality Circle effective and vibrant.
- ❖ Strengthen Consultancy.
- ❖ To increase the Placement Ratio in reputed corporates.
- ❖ To make the online certificate programme (MOOC-Spoken Tutorial Project) more effective.
- ❖ To make publications Scopus Indexed (Scopus the largest abstract and citation Database of peer-reviewed literature: Scientific Journals, Books & Conference proceedings).

Name: **Dr. A. I. Auxilia Felicitas**



Signature of the Coordinator, IQAC

Name: **Dr. Sr. K. Fatima Mary**



Signature of the Chairperson, IQAC

Annexure - I

JUNE – 2016

Date	Day	Particulars	Shift	
			I	II
1	Wednesday	Awards Committee		
2	Thursday			
3	Friday			
4	Saturday			
5	Sunday		World Environment Day	
6	Monday	Orientation for newly appointed and Junior staff members		
7	Tuesday			
8	Wednesday			
9	Thursday			
10	Friday			
11	Saturday			
12	Sunday			
13	Monday	General Staff Orientation to the Teaching and Non-teaching Staff		
14	Tuesday			
15	Wednesday	College Reopens for II & III UG & II PG – Prayer Service		
16	Thursday		1	M
17	Friday		2	2
18	Saturday		3	3
19	Sunday			
20	Monday	Registration for July Supp. Exam. closes	4	4
21	Tuesday	Academic Council Meeting / International Yoga Day	5	5
22	Wednesday		6	6
23	Thursday	College reopens for I UG, I PG & M.Phil. – Prayer Service	1	1
24	Friday	Orientation – Catechism Staff	2	2
25	Saturday	Parents Meet – II UG		
26	Sunday			
27	Monday	Last date to pay the fees without fine	3	3
28	Tuesday		4	4
29	Wednesday		5	5
30	Thursday		6	6
Working Days:12				

JULY – 2016

Date	Day	Particulars	Shift		
			I	II	
1	Friday	Parents Meeting III UG & II PG	1	1	
2	Saturday	64 th Birthday of the College & Fatima Day	2	M	
3	Sunday				
4	Monday			3	3
5	Tuesday		4	4	
6	Wednesday		5	5	
7	Thursday	Ramzan			
8	Friday		6	6	
9	Saturday	Alumnae Meet			
10	Sunday				
11	Monday		1	1	
12	Tuesday		2	2	
13	Wednesday		3	3	
14	Thursday		4	4	
15	Friday	Last date to pay the fees with fine	5	5	
16	Saturday	Catechism			
17	Sunday				
18	Monday		6	6	
19	Tuesday		1	1	
20	Wednesday	Union Inauguration	2	2	
21	Thursday			3	3
22	Friday			4	4
23	Saturday	Parents Meeting I UG & I PG students	5	5	
24	Sunday				
25	Monday		6	6	
26	Tuesday		1	1	
27	Wednesday		2	2	
28	Thursday		3	3	
29	Friday		4	4	
30	Saturday				
31	Sunday				
Working Days:21					

AUGUST – 2016

Date	Day	Particulars	Shift	
			I	II
1	Monday		5	5
2	Tuesday		6	6
3	Wednesday		1	1
4	Thursday		2	2
5	Friday		3	3
6	Saturday	Catechism		
7	Sunday			
8	Monday	T ₁ – PG	4	4
9	Tuesday	T ₁	5	5
10	Wednesday	T ₁	6	6
11	Thursday	T ₁	1	1
12	Friday	International Youth Day	2	2
13	Saturday			
14	Sunday			
15	Monday	Independence Day		
16	Tuesday		3	3
17	Wednesday	SB1	4	4
18	Thursday	SB2	5	5
19	Friday	EDC	6	6
20	Saturday		1	1
21	Sunday			
22	Monday	NME – T ₁	2	2
23	Tuesday		3	3
24	Wednesday		4	4
25	Thursday	Krishna Jayanthi		
26	Friday		5	5
27	Saturday	Springs 2016	W	M
28	Sunday			
29	Monday		6	6
30	Tuesday		1	1
31	Wednesday		2	2
Working Days:22				

SEPTEMBER – 2016

Date	Day	Particulars	Shift											
			I	II										
1	Thursday	Registration for End Semester Examinations (Regular & Supplementary) begins	3	3										
2	Friday	Teachers' Day Celebration	4	M										
3	Saturday	Students' Retreat												
4	Sunday													
5	Monday	Vinayagar Chathurthi												
6	Tuesday	EA – T ₁	5	5										
7	Wednesday		6	6										
8	Thursday	VE – T ₁ (International Literacy Day)	1	1										
9	Friday		2	2										
10	Saturday	Muthamilvizha	3	M										
11	Sunday													
12	Monday	Registration for End Semester Exam. - closes	4	4										
13	Tuesday	Bakrith												
14	Wednesday	Listening Test – I UG	5	5										
15	Thursday	International Day of Democracy	6	6										
16	Friday	Listening Test – II UG	1	1										
17	Saturday		2	2										
18	Sunday													
19	Monday	<table style="border: none;"> <tr> <td style="border: none;">SB1</td> <td rowspan="4" style="border: none; font-size: 3em; vertical-align: middle;">}</td> <td rowspan="6" style="border: none; padding-left: 10px;">T₂ International Day of</td> </tr> <tr> <td style="border: none;">SB2</td> </tr> <tr> <td style="border: none;">Peace</td> </tr> <tr> <td style="border: none;">EDC</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;"></td> </tr> </table>	SB1	}	T ₂ International Day of	SB2	Peace	EDC					3	3
SB1	}		T ₂ International Day of											
SB2														
Peace														
EDC														
20	Tuesday	4	4											
21	Wednesday	5	5											
22	Thursday	6	6											
23	Friday	1	1											
24	Saturday													
25	Sunday													
26	Monday	T ₂ – PG	2	2										
27	Tuesday	T ₂	3	3										
28	Wednesday	T ₂	4	4										
29	Thursday	T ₂	5	5										
30	Friday		6	6										
Working Days:22														

OCTOBER – 2016

Date	Day	Particulars	Shift	
			I	II
1	Saturday	International Day of Older Persons		
2	Sunday	Gandhi Jayanthi		
3	Monday	Practical Examinations Begin	1	1
4	Tuesday	NME – T ₂	2	2
5	Wednesday	World Teachers' Day	3	3
6	Thursday	Founder's Day	4	4
7	Friday		5	5
8	Saturday		6	6
9	Sunday			
10	Monday	Ayuda Pooja		
11	Tuesday	Vijaya Dhasami		
12	Wednesday	Muharram		
13	Thursday	Final Consolidation – PG	1	1
14	Friday	Final Consolidation – UG	2	2
15	Saturday		3	3
16	Sunday	World Food Day		
17	Monday	International Day for the Eradication of Poverty	4	4
18	Tuesday		5	5
19	Wednesday		6	6
20	Thursday	Last Working Day – Deepavali celebration		
21	Friday			
22	Saturday			
23	Sunday			
24	Monday			
25	Tuesday			
26	Wednesday	End Semester Examinations Begin		
27	Thursday			
28	Friday			
29	Saturday	Deepavali		
30	Sunday	Thevar Jayanthi		
31	Monday			
Working Days : 13				

NOVEMBER – 2016

Date	Day	Particulars	Shift	
			I	II
1	Tuesday	All Saints' Day		
2	Wednesday	All Souls' Day		
3	Thursday			
4	Friday			
5	Saturday			
6	Sunday			
7	Monday			
8	Tuesday			
9	Wednesday			
10	Thursday			
11	Friday			
12	Saturday			
13	Sunday			
14	Monday			
15	Tuesday			
16	Wednesday	College Reopens	1	1
17	Thursday		2	2
18	Friday		3	3
19	Saturday	Catechism		
20	Sunday			
21	Monday		4	4
22	Tuesday		5	5
23	Wednesday		6	6
24	Thursday		1	1
25	Friday	Fine Arts Day } International Day for the Elimination of Violence against women	W	M
26	Saturday		W	M
27	Sunday			
28	Monday	Last date to pay the fees without fine	2	2
29	Tuesday		3	3
30	Wednesday		4	4
Working Days:10				

DECEMBER – 2016

Date	Day	Particulars	Shift		
			I	II	
1	Thursday	World AIDS Day	5	5	
2	Friday		6	6	
3	Saturday		Catechism - International Day of Persons with Disabilities		
4	Sunday				
5	Monday	Human Rights Day	1	1	
6	Tuesday		2	2	
7	Wednesday		3	3	
8	Thursday		4	4	
9	Friday		5	5	
10	Saturday		6	6	
11	Sunday				
12	Monday	Milad-UN-Nabi Last date to pay the fees with fine			
13	Tuesday		1	1	
14	Wednesday		2	2	
15	Thursday		3	3	
16	Friday		4	4	
17	Saturday		5	5	
18	Sunday				
19	Monday		Christmas Celebration Christmas Holidays Begin Christmas	6	6
20	Tuesday	1		1	
21	Wednesday	2		2	
22	Thursday	3		3	
23	Friday	W		M	
24	Saturday				
25	Sunday				
26	Monday				
27	Tuesday				
28	Wednesday				
29	Thursday				
30	Friday				
31	Saturday				
Working Days:17					

JANUARY – 2017

Date	Day	Particulars	Shift	
			I	II
1	Sunday			
2	Monday			
3	Tuesday			
4	Wednesday	College Reopens	4	4
5	Thursday		5	5
6	Friday		6	6
7	Saturday	Catechism		
8	Sunday			
9	Monday	T ₁ – PG	1	1
10	Tuesday	T ₁	2	2
11	Wednesday	T ₁	3	3
12	Thursday	T ₁	4	4
13	Friday	Bogi		
14	Saturday	Pongal		
15	Sunday	Thiruvalluvar Day		
16	Monday	Uzhavar Thirunal		
17	Tuesday		5	5
18	Wednesday		6	6
19	Thursday		1	1
20	Friday	Pongal Celebration	2	2
21	Saturday			
22	Sunday			
23	Monday	SB1	3	3
24	Tuesday	SB2	4	4
25	Wednesday	EDC	5	5
26	Thursday	Republic Day		
27	Friday		6	6
28	Saturday	Hostel Day		
29	Sunday			
30	Monday	NME – T ₁	1	1
31	Tuesday		2	2
Working Days:17				

FEBRUARY – 2017

Date	Day	Particulars	Shift		
			I	II	
1	Wednesday	Registration for End Semester Examination (Regular & Private candidates) begins	3	3	
2	Thursday		4	4	
3	Friday		5	5	
4	Saturday		Catechism		
5	Sunday				
6	Monday	Sports Day	6	6	
7	Tuesday		1	1	
8	Wednesday		2	2	
9	Thursday		3	3	
10	Friday		4	4	
11	Saturday		W	M	
12	Sunday				
13	Monday	Registration for End Semester Exam. - closes	5	5	
14	Tuesday		6	6	
15	Wednesday		1	1	
16	Thursday		2	2	
17	Friday		3	3	
18	Saturday				
19	Sunday				
20	Monday	EA – T ₂	4	4	
21	Tuesday	VE – T ₂	5	5	
22	Wednesday		6	6	
23	Thursday		1	1	
24	Friday		2	2	
25	Saturday				
26	Sunday				
27	Monday	T ₂ - PG	3	3	
28	Tuesday	T ₂	4	4	
Working Days:20					

MARCH - 2017

Date	Day	Particulars	Shift	
			I	II
1	Wednesday	T ₂	5	5
2	Thursday	T ₂	6	6
3	Friday		1	1
4	Saturday	Catechism		
5	Sunday			
6	Monday	Listening Test – I UG	2	2
7	Tuesday	Listening Test – II UG	3	3
8	Wednesday	International Women’s Day	4	4
9	Thursday		5	5
10	Friday		6	6
11	Saturday	Convocation Day		
12	Sunday			
13	Monday	Practical Exams Begin – NME - T ₂	1	1
14	Tuesday		2	2
15	Wednesday	SB1 - T ₂	3	3
16	Thursday	SB2 - T ₂	4	4
17	Friday	EDC - T ₂	5	5
18	Saturday			
19	Sunday	St. Joseph’s Day		
20	Monday		6	6
21	Tuesday	International Day for the Elimination of Racial Discrimination	1	1
22	Wednesday	World Water Day	2	2
23	Thursday		3	3
24	Friday		4	4
25	Saturday	College Day		
26	Sunday			
27	Monday		5	5
28	Tuesday	Telugu New Year		
29	Wednesday	Final Consolidation – PG	6	6
30	Thursday	Final Consolidation – UG	1	1
31	Friday	Union Valediction	2	2
Working Days:22				

APRIL – 2017

Date	Day	Particulars	Shift	
			I	II
1	Saturday	Catechism		
2	Sunday	World Autism Awareness Day		
3	Monday	Last Working Day – I, II UG & I PG Candle Light Ceremony	3	3
4	Tuesday		4	4
5	Wednesday		5	5
6	Thursday		6	6
7	Friday			
8	Saturday			
9	Sunday	Mahavir Jayanthi		
10	Monday	Good Friday / Tamil New Year Day / Ambedkar Birthday		
11	Tuesday			
12	Wednesday			
13	Thursday			
14	Friday			
15	Saturday			
16	Sunday			
17	Monday	End Semester Examinations begin		
18	Tuesday			
19	Wednesday			
20	Thursday			
21	Friday			
22	Saturday			
23	Sunday			
24	Monday			
25	Tuesday			
26	Wednesday			
27	Thursday			
28	Friday			
29	Saturday			
30	Sunday			
Working Days: 4				

MAY – 2017

Date	Day	Particulars	Shift	
			I	II
1	Monday	International Workers Day		
2	Tuesday			
3	Wednesday			
4	Thursday			
5	Friday			
6	Saturday			
7	Sunday			
8	Monday	World Red Cross Day		
9	Tuesday			
10	Wednesday			
11	Thursday			
12	Friday			
13	Saturday			
14	Sunday			
15	Monday	International Day of Families		
16	Tuesday			
17	Wednesday			
18	Thursday			
19	Friday			
20	Saturday			
21	Sunday		World Day for Cultural Diversity for Dialogue & Development	
22	Monday			
23	Tuesday			
24	Wednesday			
25	Thursday			
26	Friday			
27	Saturday			
28	Sunday			
29	Monday			
30	Tuesday			
31	Wednesday			

Annexure - II

Feedback from students and parents

The College obtains feedback from all final year (UG and PG) students regarding the curriculum and their constructive suggestions are incorporated in the syllabus revision. A formal mechanism is formed to obtain feedback from parents too and their oral representations in other aspects at the Parent-Teacher's meet is also incorporated.

Feedback from Experts

The Board of Studies of each Department has Subject Experts and academicians at the national and state level who review the curriculum and give valuable suggestions to update each course paper. At the time of question paper setting for the End semester examinations feedback on curriculum is obtained from Academic peers at the Controller Section and the contents of the same passed on to the Departments for improvement.

Feedback from Industries

An industrialist forms part of Board of Studies to elicit feedback on the curriculum development in order to have courses that have an industry linkage and to increase employability ratio. Besides this the various constituent bodies like the Governing Body includes one industrialist to obtain constructive suggestions on the various papers and courses offered by the departments for the growth of the college.

These feedback mechanisms have helped us in curriculum enrichment leading the college in pace with the emerging areas and contribute to National development.

Annexure – III

***8 Minor Research Projects have been provisionally considered by UGC**

S. No.	NAME	TITLE OF THE PROJECT	SANCTIONED AMOUNT (₹)
1.	Dr. Ancemma Joseph, Department of Physics	Investigation of Soliton Model in Biomembranes and Nerves	1,00,000
2.	Dr. B. Vinosha, Department of Chemistry	Design and Synthesis of Fused Arylhybrids via Greener Routes	2,20,000
3.	Dr. J. Saral Evangelin, Department of History	Educational Empowerment of Piramalai Kallars Through the Works of Christian Missionaries in Madurai District	80,000
4.	Dr. Mary Magdalene, The Research Centre of English	A Critique of Feminine Stereotypes in Western Fairy Tales: Towards Gender Sensitization	1,15,000
5.	Ms. Suganthana, Department of Chemistry	Equilibrium and Kinetic Approach on Removal of Some Heavy Metal Ions from Polluted Waters of Various Areas of Vaigai River in Madurai District, Tamil Nadu Using Various Adsorbents	1,40,000
6.	Ms. J. Asnet Mary, Department of Zoology	Development and Characterization of Anti-peptide Antibodies and its Applications in Elucidating Dengue Virus-Host Interaction	1,50,000
7.	Dr. V. Bharathi, Department of Botany	Isolation-Characterization and Bioactivity of Phytocomponents from an Endemic Medicinal Plant <i>Jatropha Maheswaraii</i> Subr. & Nayar. (Euphorbiaceae), Tamilnadu	2,76,900
8.	Dr. S. Selvarani, Department of Chemistry	Development of Novel Organic Photoactive Materials for NLO Application	95,000